

Birthday Party Request Form

Upon completion of the request form, you will be contacted with a confirmation call.

Today's Date: _____ Centre Member: Yes No
 Parent's Name: _____
 Child's Name: _____ Age: _____
 Address: _____
 City/State/Zip: _____
 Phone: _____
 Email: _____
 Party Date: _____ Time: _____
 Number of Adults: _____ Children: _____

| | Price | Total |
|---|--|----------|
| <input checked="" type="checkbox"/> Birthday Party Basics | Member: \$35.00 (plus # of additional kids ___ x \$5) Non-member: \$42.00 (plus # of additional kids ___ x \$6) | \$ _____ |
| <input type="checkbox"/> Messes & Masterpieces Art Party | # of kids ___ x \$8 ___Tea Party ___Personalized Magnet Board ___Fairy House ___Wild Terrariums ___I Spy | \$ _____ |
| <input type="checkbox"/> Swimming Pool | # of add. hours ___ x # of kids ___ x \$1 | \$ _____ |
| <input type="checkbox"/> Castle Jumper | # of half hours ___ x \$10 | \$ _____ |
| <input type="checkbox"/> Birthday Cake | \$37.00 | \$ _____ |
| <input type="checkbox"/> Piñata | \$35.00 | \$ _____ |
| <input type="checkbox"/> Pizza & Pop | # orders (two 16" pizzas) ___ x \$32 Pizza choices: _____ Pop flavors: _____ | \$ _____ |
| <input type="checkbox"/> Cotton Candy | # of bags ___ x \$1 (minimum order of 10 bags) | \$ _____ |
| <input type="checkbox"/> Popcorn | # of bags ___ x \$1 (minimum order of 10 bags) | \$ _____ |
| | Total \$ | \$ _____ |
| Signature of Party Renter _____ | 5.5% sales tax \$ | \$ _____ |
| | Minus non-refundable deposit - \$ | \$ 25.00 |
| | Total Amount Due \$ | \$ _____ |

Office Use Only
 Date of Deposit: _____ Amount Paid: \$ _____ Staff Initials: _____
 Date of Payment: _____ Amount Paid: \$ _____ Staff Initials: _____



Celebrate Your Birthday



With Friends and Family at the Centre!!

New Richmond Area Centre
 428 South Starr Avenue
 New Richmond, WI 54017
 715.246.2252



Party Guidelines:



- * All adults must show a photo ID and sign our guest log.
- * Reservations must be made at least one week prior to party date.
- * A \$25.00 non-refundable security deposit is required at the time reservation is made.

* For the safety of children and the safety of others, we ask parents to observe the follow guidelines:

- ☞ 1 adult to a max of 1 child under 2 years of age must be within arms reach in the pool.
- ☞ 1 adult to a max of 4 children 2-5 years of age must be within arms reach in the pool.



- ☞ 1 adult to a max of 10 children 6 and older is required in the pool area.

* **PLEASE REMEMBER TO ALWAYS HAVE FUN!!**

Price List

| | |
|---|--|
| <u>Birthday Party Basics</u> | \$35.00 for Centre member with up to 7 children \$5.00 for each additional child |
| Includes one hour in party room and one hour of swimming. Centre provides plates, napkins, cups, forks, and balloons. <i>Items below can be added on to your party.</i> | |
| <u>Messes and Masterpieces Art Party!</u> | \$42.00 for non-member with up to 7 children \$6.00 for each additional child |
| Tea Party—I Spy—Fairy Houses— Wild Terrariums— Personalized Magnet Board | |
| <u>Swimming Pool</u> | \$8.00 per child |
| | \$1.00 per child for each extra hour |
| <u>Castle Jumper</u> | \$10.00 per half hour |
| <u>Birthday Cake</u> | \$37.00 |
| With ice cream & candles | |
| <u>Piñata</u> | \$35.00 |
| <u>Pizza & Pop</u> | \$32.00 |
| Two 16" pizzas (cheese, pepperoni, sausage) with two 2 liter bottles of pop | |
| <u>Cotton Candy</u> | \$1.00 per bag |
| Minimum of 10 bags | |
| <u>Popcorn</u> | \$1.00 per bag |

If you have any questions about Centre Birthday Parties please contact Heidi at 715-246-2252 or at hvanderloop@nracentre.com.

Design Your Own Party



Start with the Birthday Party Basics. You will receive two hours of fun at the Centre. One hour will be spent celebrating in the party room, and the second hour will be filled with splashes of fun in the pool. The Centre will provide plates, napkins, cups, forks, and balloons. From this point you can add other exciting activities and items to be included in the party. Want more time in the pool or time in the castle jumper? Add it to the Birthday Party Basics. Save some time with the convenience of having cake, ice cream, pizza, and pop provided for the party goers. Make sure to include goodies for the party participants through a piñata, cotton candy, and popcorn.



The Centre is excited to have Messes and Masterpieces come in to bring some extra fun to your party! Each child will create a masterpiece to take home using a wide variety of materials—and we clean up the mess! There are five themes to choose from!

Drop In Birthday Party Policy

A party reservation is required to have a birthday party at The Centre. If you do not have a party reservation you are welcome to stay and play, however, the following items must be left at home or in your vehicle: gifts, party favors, cake or cupcakes, decorations, and any other party accessories (including paper products & table cloths).

Thank you for your cooperation!